



The Clubhouse "More Than Just Caps" is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, colour, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal or provincial law.

Please complete entire application to ensure processing.

<b>PERSONAL INFORMATION</b> (Please print)				
Name	Last	First	Middle	Date (M/D/Y)
Are you 16 years of age or older? (proof of age may be required if hired)		Have you ever been convicted of a criminal offense for which a pardon has not been granted?		Are you legally able to work in Canada?
Yes _____ No _____		Yes _____ No _____		Yes _____ No _____
Present Address	Street	City	Province	Postal Code
Permanent Address	Street	City	Province	Postal Code
Phone Number	Daytime	Evening	Referred By	

<b>EMPLOYMENT DESIRED</b>							
Position	Location	Salary Desired				Date You Can Start	
Specify hours available for each day of the week	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	Start: _____ End: _____	Start: _____ End: _____	Start: _____ End: _____	Start: _____ End: _____	Start: _____ End: _____	Start: _____ End: _____	Start: _____ End: _____
Are you available to work overtime? _____							

<b>EDUCATION</b>				
		Circle Last	Did You	Subjects Studied and
Name and Address of School		Years Completed	Graduate?	Degrees/Diplomas Received
High School		1 2 3 4	Y N	
Post Secondary				
List skills relevant to the position applied for _____				
Computer Proficiency:				
<input type="checkbox"/> Corel Draw <input type="checkbox"/> Corel Phot Paint <input type="checkbox"/> Excel <input type="checkbox"/> Others _____				

Have you ever visited a Clubhouse "More Than Just Caps" location? Where? Describe your experience.
Why would you like to work for The Clubhouse "More Than Just Caps"
Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective?

**FORMER EMPLOYERS** List below current and the last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

Date (M/D/Y)

From:	Current Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly	Position	Reason For Leaving
To:		Starting _____		
		Ending _____		
		Avg. # of hours per week _____		

Duties Performed

Supervisor's Name	Phone Number	May We Contact?
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From:	Current Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly	Position	Reason For Leaving
To:		Starting _____		
		Ending _____		
		Avg. # of hours per week _____		

Duties Performed

Supervisor's Name	Phone Number	May We Contact?
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From:	Current Employer (Name and Address of Employer-Type of Business)	Salary Or Hourly	Position	Reason For Leaving
To:		Starting _____		
		Ending _____		
		Avg. # of hours per week _____		

Duties Performed

Supervisor's Name	Phone Number	May We Contact?
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**REFERERNCES** Please provide names of three professional references, whom you have known at least one year.

Name	Address & Phone Number	Business	Years Aquainted How Do You Know This Person?

I hereby authorize The Clubhouse "More Than Just Caps" to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of The Clubhouse "More Than Just Caps". I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate The Clubhouse to hire me. I also understand that if employed by The Clubhouse, I may be required to provide satisfactory proof of identity and legal work authorization. Failure to submit such proof may result in immediate termination of employment. I have read and fully understand this The Clubhouse "More Than Just Caps" application, and I seek employment under these conditions.

Date \_\_\_\_\_ Signature \_\_\_\_\_